



PRINCETON EMERGENCY MANAGEMENT

To: Princeton City Council

Date: 06-01-2020

From: Emergency Management Team, Ron Lawrence, Todd Frederick and Bob Gerold

Regarding: In person meeting for council meeting, strategic Covid-19 plan

City Council Chambers (rotating camera)

1. Mayor Schumacher
2. Council Member Reynolds
3. Council Member Zimmer
4. Council Member Gerold
5. Council Member Edmunds
6. City Administer Bob Barbian
7. Tim Hennagir – Princeton Union Times
8. City Attorney Damien Toven
9. Open (Podium – speaker for agenda items or open forum)
10. Open

City Hall conference Room (zoom)

1. Fire Chief Ron Lawrence
2. Police Chief Frederick
3. Public Works Director Gerold

City Hall Office area (zoom)

- S. Jenkins – Desk
- S. Jackson – Office
- S. Hillesheim – Office

Off-campus (zoom)

- C. Klinghagen – home / office
- N. Campbell – home / office
- J. Edison – home / office

- Open forum will still notify S. Jenkins prior to meeting to notify of attendance.
- Individuals will stay in hallway outside of city hall chambers and be invited in to chambers by city staff.

- Staff and Emergency Management Team will work with guest to manage council meetings with open seats or speaking to council who are on Agenda or wish to speak to council.
- Individuals are encouraged to remote in from off-campus area.
- Seating in chamber area will be set up by Emergency Management Team. Signs will be on tables directing individuals to tables and chairs
- Medical questioner will be asked and temporal thermometer will be utilized of all individuals wanting to attend council meeting.
- Mask will be strongly recommended for attendees to all council meetings.
- Emergency Management strongly encourages council and staff to wear a mask.
- This will be phase 1 with hopefully more restrictions lifted in phase 2 by Emergency Management.

The goal of Emergency management is to provide safety to the council and the public. Our goal will always be to maintain our government operations with a healthy council and staff and provide operational support to allow council to operate at a high level. The goal of the Emergency management Team would be to move into Phase 1 (above) for the council meeting on June 11th, re-evaluate after the meeting with hopes of making adjustments and moving to phase 2 with less restrictions by the July 2nd study session based off of guide lines and restrictions by the CDC and MDH.

